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Government of the People's Republic of Bangladesh
Rajshahi Medical University
Divisional Continuing Education Center (DCEC) Bhaban
Rajshahi Medical College & Hospital Campus, Rajshahi-6000.
Web: www.rmu.edu.bd

Memo No- RMU/Ad/St./38(1)/2023/183

Date: 16/01/2025

INVITATION FOR TENDER

Rajshahi Medical University is going to purchase Stationery for Rajshahi Medical University for the year of 2024-2025. As per PPA-2006 & PPR-2008 terms and conditions are as follows:

KEY INFORMATION	
Ministry/Division	Ministry of Education
Agency	University Grants Commission (UGC)
Procuring Entity Name / Designation	Registrar, Rajshahi Medical University
Procuring Entity Code	N/A
Procuring Entity District	Rajshahi
Invitation for	Procurement Stationery for Rajshahi Medical University.
Tender Ref. No.	RMU/st./38(1)/2023/183
Tender Publication Date	17/01/2025
Procurement Method	Open Tender (OTM)

FUNDING INFORMATION	
Budget and Source of Funds	GoB Fund
Development Partners	N/A

PARTICULAR INFORMATION	
Project/Program Name	Rajshahi Medical University (RMU)
Tender selling start date	18/01/2025; During office hour
Tender Schedule selling last Date	03/02/2025; During office hour (Upto 11.00 AM)
Tender Closing Date and Time	03/02/2025 at 12.00 P.M.
Tender Opening Date and Time	03/02/2025 at 12.10 P.M.
Name and address of the Office's	
a) Selling Tender Documents	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi Medical College & Hospital Campus, <u>Rajshahi-6000.</u>
b) Receiving Tenders Documents	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi Medical College & Hospital Campus, <u>Rajshahi-6000.</u>
c) Opening Tender Documents	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi Medical College & Hospital Campus, <u>Rajshahi-6000.</u>

INFORMATION FOR TENDERER	
Tenderer Eligibility	a)The Tenderer should submit attached updated photocopy of valid Trade License, Vat Registration Certificate, Updated Income Taxes Clearance Certificate, Litigation Certificate, Recent Bank Solvency Certificate, Experience Certificate, National ID Photo copy (Attested) b) Other details condition mentioned in the schedule.
Brief Description of Goods	As per schedule.
Brief Description of Related Services	Details mentioned in the schedule.
Price of Tender Documents Taka	Taka 1000/- (Tk. One Thousand) for each Lot. Suppliers should be issue a Pay order in favor of The Registrar, Rajshahi Medical University. Tender Document may be purchased by submitting application in the letter head pad of firm along with addressing to the Registrar, Rajshahi Medical University. (Non-refundable)

Location	Goods Identification	Tender Security Amounts in Bangladeshi Taka	Completion / Delivery period in works
Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi Medical College & Hospital Campus, Rajshahi-6000.	As per Tender Document	40,000/- (Fourty Thousand) Pay order in favor of 'Registrar' Rajshahi Medical University (Refundable)	30 days after issued work Order.

PROCURING ENTRY DETAILS	
Name of Official Inviting Tenders	Prof. Dr. Md. Abdus Salam
Designation of Official Inviting Tenders	Registrar, Rajshahi Medical University
Address of Official Inviting Tenders	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi Medical College & Hospital Campus, Rajshahi-6000.
Contact details of Official Inviting Tender	Tel - 0247811157, Email: rmu.registrar@gmail.com

The procuring entity reserves the right to accept or reject any part or whole of any or all tenders.


* The procuring authority reserves the right to accept or reject all tenders or annul the Tender proceedings.

Other terms & condition are mention in the tender Schedule. All Procurement Activities will be followed by "PPA 2006 & PPR 2008"

Price of the delivered Goods shall be paid in BDT.

If the date of selling, received & opening of tender is disturbed under any unavoidable circumstances, the next working day will be applicable for the tender respectively.

Tenderer will have to supply the requisite goods on priority and necessary basis of the procurement authority within schedule time of work order upon the availability of fund and the Item/Quantity may be Increase/Decrease as per allotment.


Prof. Dr. Md. Abdus Salam
Registrar
Rajshahi Medical University, Rajshahi.