



Government of the People's Republic of Bangladesh
Rajshahi Medical University
Divisional Continuing Education Center (DCEC) Bhaban
Rajshahi Medical College & Hospital Campus, Rajshahi-6000.
Web: www.rmu.edu.bd

Memo No- RMU/Ad/Khata. & oth./251(1)/2024/2842

Date: 13/11/2024

INVITATION FOR TENDER

Rajshahi Medical University is going to purchase Exam Khata, Envelop, Slip Pad, Foil Packet and related goods for Rajshahi Medical University for the year of 2024-2025. As per PPA-2006 & PPR-2008 Terms and conditions are as follows:

KEY INFORMATION				
1	Ministry/Division	Ministry of Education		
2	Agency	University Grants Commission (UGC)		
3	Procuring Entity Name / Designation	Registrar, Rajshahi Medical University		
4	Procuring Entity Code	N/A		
5	Procuring Entity District	Rajshahi		
6	Invitation for	Procurement Exam Khata, Envelop, Slip Pad, Foil Packet and related goods for Rajshahi Medical University.		
7	Tender Ref. No.	RMU/Ad/Khata. & oth./251(1)/2024/2842		
8	Tender Publication Date	14/11/2024		
9	Procurement Method	Open Tender (OTM)		
FUNDING INFORMATION				
10	Budget and Source of Funds	GoB Fund		
11	Development Partners	N/A		
PARTICULAR INFORMATION				
12	Project/Program Name	Rajshahi Medical University (RMU)		
13	Tender selling start date	14/11/2024; During office hour		
14	Tender Schedule selling last Date	30/11/2024; During office hour (Upto 11.00 AM)		
15	Tender Closing Date and Time	30/11/2024 at 12.00 P.M.		
16	Tender Opening Date and Time	30/11/2024 at 12.10 P.M.		
17	Name and address of the Office's			
	a) Selling Tender Documents	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi Medical College & Hospital Campus, <u>Rajshahi-6000</u> .		
	b) Receiving Tenders Documents	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi Medical College & Hospital Campus, <u>Rajshahi-6000</u> .		
	c) Opening Tender Documents	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi Medical College & Hospital Campus, <u>Rajshahi-6000</u> .		
INFORMATION FOR TENDERER				
18	Tenderer Eligibility	a)The Tenderer should submit attached updated photocopy of valid Trade License, Vat Registration Certificate, Updated Income Taxes Clearance Certificate, Litigation Certificate, Recent Bank Solvency Certificate, Experience Certificate, National ID Photo copy (Attested) b) Other details condition mentioned in the schedule.		
19	Brief Description of Goods	As per schedule.		
20	Brief Description of Related Services	Details mentioned in the schedule.		
21	Price of Tender Documents Taka	Taka 1000/- (Tk. One Thousand) for each Lot. Suppliers should be issue a Pay order in favor of The Registrar, Rajshahi Medical University, Tender Document may be purchased by submitting application in the letter head pad of firm along with addressing to the Registrar, Rajshahi Medical University. (Non-refundable)		
22	Location	Goods Identification	Tender Security Amounts in Bangladeshi Taka	Completion / Delivery period in works
	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi Medical College & Hospital Campus, Rajshahi-6000.	As per Tender Document	2,30,000/- (Two Thirty Thousand) Pay order in favor of 'Registrar' Rajshahi Medical University (Refundable)	30 days after issued work Order.
PROCURING ENTRY DETAILS				
23	Name of Official Inviting Tenders	Prof. Dr. Md. Abdus Salam		
24	Designation of Official Inviting Tenders	Registrar, Rajshahi Medical University		
25	Address of Official Inviting Tenders	Office of the Registrar, Rajshahi Medical University (RMU), Divisional Continuing Education Center (DCEC), Bhaban, Rajshahi Medical College & Hospital Campus, Rajshahi-6000.		
26	Contact details of Official Inviting Tender	Tel – 0247811157, Email: rmu.registrar@gmail.com		

The procuring entity reserves the right to accept or reject any part or whole of any or all tenders.

Note: * The procuring authority reserves the right to accept or reject all tenders or annul the Tender proceedings.

* Other terms & condition are mention in the tender Schedule. All Procurement Activities will be followed by "PPA 2006 & PPR 2008"

* Price of the delivered Goods shall be paid in BDT.

(i). If the date of selling, received & opening of tender is disturbed under any unavoidable circumstances, the next working day will be applicable for the same respectively.

(ii) Tenderer will have to supply the requisite goods on priority and necessary basis of the procurement authority within schedule time of work order upon the availability of **fund** and the Item/Quantity may be Increase/Decrease as per allotment.

Prof. Dr. Md. Abdus Salam
Registrar
Rajshahi Medical University, Rajshahi.